

## Community Right to Bid Nomination Form

Please read the Government Advice Note on the Community Right to Bid, issued in October 2012 when completing this form.

[https://www.gov.uk/government/uploads/system/uploads/attachment\\_data/file/14880/Community\\_Right\\_to\\_Bid\\_-\\_Non-statutory\\_advice\\_note\\_for\\_local\\_authorities.pdf](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/14880/Community_Right_to_Bid_-_Non-statutory_advice_note_for_local_authorities.pdf)

If you have any queries, please email: [valuation.section@reading.gov.uk](mailto:valuation.section@reading.gov.uk).

Submit your completed form by email to [valuation.section@reading.gov.uk](mailto:valuation.section@reading.gov.uk) or post it to the Chief Valuer, Civic Offices, Bridge Street, Reading RG1 2LU.

### Part A: About You

Title	
First name	
Surname	
Address	
Postcode	
Telephone Number	
Email address	
Your relationship to the organisation	

### Part B: About your Organisation

Organisation name	
Organisation type	
Please describe its connection to Reading	
Charity registration number (if applicable)	

- ❖ If you are a registered charity, please provide your registration number, and your objects.
- ❖ If not a registered charity, please attach evidence of your organisation's status such as Articles of Association and company registration number, where applicable.
- ❖ If your organisation is an unincorporated community group, please state how many members your organisation has, and attach a list of names and home addresses of 21 members registered to vote in Reading or a neighbouring local authority.
- ❖ In all cases, please attach your most recent audited accounts (if applicable).

**Part C: About the Asset**

Please note that Section 88 of the Localism Act 2011 defines assets of community value. These are land and buildings where, in the opinion of the local authority, the actual current use furthers the social wellbeing or social interests of the local community, and it is realistic to think that the same or another such use will continue; or where there was such a use in the recent past which it was realistic to think could exist within the next five years.

Name of asset	
Address or location of asset	
<p><b>Description of the asset and its boundaries</b>          You are encouraged to attach a photo and/or a plan as supporting evidence.  <i>Please read the government advice note.</i></p>	
<p><b>Reasons for nomination: Why do you believe the asset is of community value?</b>          You are encouraged to attach supporting evidence.   <i>Please cross-refer to the government's advice note and the definition of assets of community value in the Localism Act (above)</i></p> <p>Any information entered here may be copied and passed on the owner of the property you are nominating.</p>	
Current owner's name and address (if known)	
Does anyone live at the asset? If yes, please give names and other relevant details	

You are encouraged to attach photos, maps, plans and other documents to help us identify correctly the asset and to support your nomination.

## Process

Nominations will be decided within 8 weeks of receipt, subject to the information accompanying the nomination being complete.

In considering your nomination, we will give notice that the authority has been asked to consider listing the asset to the following:

- The owner
- Any lawful occupiers
- Where the owner is not the freeholder, the holders of the freehold estate and any leasehold estates
- The local parish council (if applicable)

The asset, if listed, will stay on the list for a period of five years, unless within that period there is a successful appeal against the listing decision, or a relevant disposal by the owner following a moratorium period, or the authority forms the view that the land or building is no longer of community value.