

# Data Protection - Children and Families

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## The Local Authority (LA)

The LA uses information about children for whom it provides services, to enable it to carry out specific functions for which it is responsible, such as the assessment of any special educational needs the child may have. It also uses the information to derive statistics to inform decisions on (for example) the funding of schools and to assess the performance of schools. The statistics are used in such a way that individual children cannot be identified from them.

The Local Authority will use information about its school workforce for research and statistical purposes, and to evaluate and develop education policy and strategies. The statistics are used in such a way that individual staff cannot be identified from them. The LA may also use it to support and monitor schools regarding sickness and recruitment of staff.

## Clinical Commissioning Groups (CCGs)

CCGs use information about pupils for research and statistical purposes, to monitor the performance of local health services and to evaluate and develop them. The statistics are used in such a way that individual pupils cannot be identified from them.

Information on the height and weight of individual pupils may however be provided to the child and its parents and this will require the CCGs to maintain details of pupils' names for this purpose for a period designated by the Department of Health following the weighing and measuring process. CCGs may also provide individual schools and LAs with aggregate information on pupils' height and weight.

## Turnaround Families

Reading Borough Council leads on the delivery of the Turnaround Families Programme . The aim is to change services to make sure they are able to offer the best support to families who are dealing with a range of challenges, to enable them to achieve positive

change in their lives. This programme includes the delivery of the national 'Troubled' Families programme.

This will involve some data sharing between departments and with relevant partners and agencies in order to ensure that services are better coordinated and focused on those families with multiple needs. Any such sharing will be necessary, proportionate and lawful for the purpose of identifying those families with the most pressing complex needs.

Further information on Turnaround Families Programme can be found at the link at the bottom of this page - or contact the Turnaround Families Co-ordinator (contact details below).

## **Youth Support Services**

For pupils of 13 years and over, the school is legally required to pass on certain information to Youth Support services providers on request. This information includes the name and address of the pupil and parent, and any further information relevant to the Youth Support services' role.

However parents, or the pupils themselves if aged 16 or over, can ask that no information beyond name and address (for pupil and parent) be passed on to Youth Support Services. If as a parent, or as a pupil aged 16 or over, you wish to opt-out and do not want Youth Support to receive from the school information beyond name, address and date of birth then please contact the school.

## **Contacts**

Reading Borough Council - Data Protection Officer, Civic Offices, Bridge Street, Reading, RG1 2LU

Department for Education - Public Communications Unit, Sanctuary Buildings, Great Smith Street, London, SW1P 3BT