

COUNCIL MEETING MINUTES - 27 MAY 2015

Present: Councillor Jones (Mayor);

Councillors David Absolom, Debs Absolom, Ayub, Ballsdon, Chrisp, Davies, Dennis, Duveen, Eden, D Edwards, K Edwards, Ennis, Gavin, Gittings, Grashoff, Hacker, Hopper, Hoskin, James, Jones, Khan, Lovelock, Maskell, McDonald, McElligott, O'Connell, Page, Pearce, Robinson, Singh, Skeats, Stanford-Beale, Stevens, Terry, Tickner, Vickers, Whitham, J Williams, R Williams and Woodward.

Apologies: Councillors Gittings, Rodda, Steele and White.

1. MAYOR'S ANNOUNCEMENTS

The Mayor referred to the recent sad death of former Mayor, Bill Mander, who had represented Abbey Ward. The Council then stood in silence in his memory and as a sign of respect.

2. ELECTION OF MAYOR

The first business to be transacted being the election of the Mayor, it was moved by Councillor Khan and seconded by Councillor Tickner and CARRIED:

"That Councillor Hacker be elected Mayor of this Borough."

No other candidate having been nominated, Councillor Hacker was duly declared elected.

3. APPOINTMENT OF DEPUTY MAYOR

It was moved by Councillor Page and seconded by Councillor Tickner and CARRIED:

"That Councillor Ayub be appointed Deputy Mayor of this Borough."

4. ADDRESS BY MAYOR

Councillor Hacker addressed the Council.

5. MINUTES

The Minutes of the meeting held on 24 March 2015 were confirmed as a correct record and signed by the Mayor.

6. VOTE OF THANKS TO COUNCILLOR T JONES AND COUNCILLOR L TERRY

It was moved by Councillor David Absolom and seconded by Councillor Gavin and CARRIED:

"That the Council record their sincere appreciation of the ability, courtesy and diligence with which Councillor T Jones has discharged his duties attached to the office of Mayor since 11 June 2014. They also record their grateful thanks to

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Councillor L Terry for the support and assistance she rendered in the capacity of Mayoress throughout her term of office."

7. ADDRESS BY RETIRING MAYOR

Councillor Jones addressed the Council.

8. REPORT ON THE RESULTS OF THE MUNICIPAL ELECTIONS

The Managing Director submitted a report on the results of the Municipal Elections held on 7 May 2015. He also reported that all those elected had signed the Declaration of Acceptance of Office.

9. APPOINTMENT OF LEADER OF THE COUNCIL

It was moved by Councillor Page and seconded by Councillor Eden and CARRIED:

"That Councillor Lovelock be appointed Leader of the Council for the Municipal Year 2015/16."

10. CONSTITUTION; POWERS AND DUTIES OF THE COUNCIL AND COMMITTEES; SCHEME OF MEMBERS' ALLOWANCES; AND DELEGATIONS

The Monitoring Officer submitted a report making recommendations for the Municipal Year 2015/16 to:

- (1) appoint the Committees of the Council: the allocation of seats between Groups had to be calculated in accordance with Sections 15-17 of the Local Government and Housing Act 1989 and details had been circulated to Group Leaders before the meeting;
- (2) appoint a local Standards Committee for the authority;
- (3) agree the powers and duties of committees, sub-committees, partnerships and consultative Working Parties (Appendices A, B and C);
- (4) agree changes to the Constitution
 - Part 4: Rules of Procedure - Financial Procedure Rules (Financial Regulations) (Appendix D) - The Council's Financial Regulations had been reviewed to reflect various changes since their last review, including the move from executive (Cabinet) arrangements to a committee system, the Council's organisational changes and also to include changes to the budget monitoring arrangements.
 - Part 4: Rules of Procedure - Petition Scheme - The Localism Act (2011) repealed the statutory requirement for the Council to operate a petition scheme. The change in the law had enabled the existing arrangements for dealing with petitions to be reviewed. It was recommended that the process could be simplified by consolidating the critical elements of the petition

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scheme within a less prescriptive framework to be set out in Council Procedure Rule 8.

- Part 4: Officer Employment Procedure Rules - To be amended to ensure compliance with the new Local Authorities (Standing Orders) (England) (Amendment) Regulations 2015 and agree associated changes be made to Part 2: Article 4 (The Full Council); Article 8 (Regulatory Committees - "5. Personnel Committee") and Article 12 (Officers).
- Part 4: Budget and Policy Framework Rules - To amend to include reference to the priorities in the Corporate Plan within the description of the Policy Framework in Section 2.2.

- (5) amend the Council's scheme of Councillors' Allowances, and confirm those Councillors who met the definition of Members having significant responsibilities in relation to the discharge of the Council's functions in terms of entitlement to Special Responsibility Allowance at Tier 3 for the remainder of the financial year 2015/16;
- (6) re-establish the Remuneration Panel for the Municipal Year 2015/16.
- (7) authorise the Monitoring Officer to update and re-publish the Council's delegations register, as agreed by full Council on 27 January 2015 to include delegations previously made by Cabinet or Committees which had been omitted from the register approved at Minute 41 of that meeting.

1.2 The Constitution for the authority would be amended in the light of these changes and published on the Council's website.

1.3 The powers and duties of the Committees and Sub-Committees were included in **Appendices A and B**. The terms of reference of Partnership and advisory and consultative bodies, and Member:Officer working groups, were included in **Appendix C**.

The recommendations set out in the report were:

"A. Constitution

2.1 That the Constitution for the authority be amended to include the action set out below.

B. General Reservation of Powers to the Council

2.2 That the following matters be reserved to the Council, in line with Article 4 of the Constitution, and any decisions of Committees in relation to them shall be submitted to the Council as recommendations:

- (a) changing the Constitution;
- (b) approving the authority's budget, and any application to the Secretary of State in respect of any Housing Land Transfer;

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- (c) Approving the authority's budget strategy, including plans or strategies for:
- o The control of borrowing and investments
 - o Capital expenditure
 - o Determining the authority's minimum revenue provision

and agreeing the Council's capital strategy and asset management plan;

The budget framework was as set out in Part 4 of the Constitution;

- (d) agreeing and/or amending the terms of reference for committees appointed by the Council, deciding on their composition and making appointments to them;
- (e) making a Members' allowances scheme under Article 2.5 of the Constitution;
- (f) changing the name of the area, conferring the title of freedom or freeman of the Borough;
- (g) (i) confirming the appointment of the Head of Paid Service;
- (ii) confirming the dismissal of the Head of Paid Service, Chief Finance Officer and Monitoring Officer;
- (h) making, amending, revoking, re-enacting or adopting bylaws and promoting or opposing the making of local legislation or personal Bills;
- (i) requesting a change to single-member electoral areas, and passing a resolution to change the Council's scheme of elections;
- (j) reorganisation of community governance - making an order giving effect to recommendations made in a community governance review under Section 86 of the Local Government and Public Involvement in Health Act 2007;
- (k) promoting and maintaining high standards of conduct by Councillors and Co-opted Members, including adopting a local Member code of conduct and establishing a local Standards Committee;
- (l) passing a resolution to make a change in governance arrangements for the authority under Section 9KC(1) of the Local Government Act 2000 as amended by Schedule 2 of the Localism Act 2011;
- (m) those functions set out in Part 3 Schedules 2 and 3 of the Council's constitution which are shown as being for the Council to exercise, and which the Council had not delegated to a Committee or an officer;
- (n) setting the strategic vision and corporate objectives of the Council;

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- (o) making referrals to the Secretary of State, the regulator or the NHS Commissioning Board arising from the exercise of the health scrutiny function of the authority, under Section 22A of the National Health Service Act 2006 (as added under Section 190(3) of the Health & Social Care Act 2012);
- (p) entering into joint arrangements with other local authorities under sections 101 and 102 of the Local Government Act 1972;
- (q) all other matters which, by law, must be reserved to Council.

C. Powers and Duties of Committees

2.3 Subject to the Schemes of Delegation to Officers,

The Committees listed in 2.4 below shall have delegated authority to exercise and perform the Powers and Duties of the Council in relation to the functions set out in Appendices A and B to this report.

D. Constitution of Committees

2.4. That for the Municipal Year 2015/16 there be constituted four standing Committees, and five Regulatory and Other Committees, as set out below:

Standing Committees

Policy Committee

Adult Social Care, Children's Services & Education Committee

Housing, Neighbourhoods & Leisure Committee

Strategic Environment, Planning & Transport Committee

Regulatory and Other Committees

Audit and Governance Committee

Health & Wellbeing Board

Licensing Applications Committee

Personnel Committee

Planning Applications Committee

2.4.1 That with regard to the Health and Wellbeing Board, under the provision of regulations 6 and 7 of the Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013:

- a) the duty to allocate seats to political groups under Sections 15 and 16 of the Local Government & Housing Act 1989 be disapplied;
- b) the following statutory Members, as officers, be non-voting members of the Board:
 - Director of Education, Children and Early Help Services (or her representative)
 - Director of Adult Care & Health Services (or her representative)
 - Director of Public Health, Berkshire (or her representative)

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- c) the Managing Director, as an officer, be a non-statutory co-opted non-voting member of the Board.

E. Codes and Protocols

- 2.5 That a local Standards Committee be appointed for the Municipal Year 2015/16; that the Committee consist of Councillors and at least one Co-opted Member; and that Mrs T Barnes be re-appointed as a Co-opted Member for the Municipal Year. It was also recommended that Mr D Comben should be re-appointed as the Independent Person for 2015/16.

F. Constitution of Sub-Committees

- 2.6 That for the Municipal Year 2015/16 a Traffic Management Sub-Committee be appointed by the Strategic Environment, Planning & Transport Committee; The Heights Free School Sub-Committee be appointed by the Policy Committee; and the Licensing Applications Committee establish a number of sub-committees.

G. Establishment of Appeals and Complaints Panels

- 2.7 That for the Municipal Year 2015/16, the following bodies be set up to handle appeals against decisions made by or on behalf of the authority:
- a) an Appeals Panel from which trained Councillors will be drawn to hear appeals on matters considered by the following bodies, as required by regulation:
 - Curriculum Complaints Panel
 - Removal of Early Years Providers Appeals Panel
 - b) a Panel to hear appeals on School Transport.
 - c) an Education Appeals Panel to deal with schools admission and school exclusion appeals in line with the provisions of the School Standards Framework Act, 1998, to which Councillors may not be appointed.
 - d) a Social Services Complaints Review Panel to hear individual complaints which reach the third stage of the Council's Social Services Complaints process, to which Councillors may not be appointed.
 - e) a Secure Accommodation Panel.

H. Partnership Bodies

- 2.8 That, for the Municipal Year 2015/16, the Authority continue to participate in the following joint consultative partnership bodies:
- Community Safety Partnership
 - Children's Trust Board
 - Children's Centres Strategic Advisory Board
 - Cultural Partnership Board
 - Lifelong Learning Board

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- Local Sustainable Transport Fund Cross-Boundary Councillor Steering Group
- Safer Reading Neighbourhood Action Group Forum.

I. Education Bodies

2.9 That for the Municipal Year 2015/16 the following Education bodies be set up:

- SACRE (Standing Advisory Council on Religious Education)
- School Admission Forum
- School Improvement Panel

J. Safeguarding Bodies

2.10 That for the Municipal Year 2015/16 the following safeguarding bodies be set up:

- Adult Safeguarding Panel
- Children's Safeguarding Panel
- Parenting Panel

K. Advisory and Consultative Working Parties, Panels and Forums

2.11 That for the Municipal Year 2015/16, Councillors be appointed to serve on the following advisory and consultative bodies, which may not meet formally, and which may operate as special interest groupings with whom partners and stakeholders may liaise and consult:

Equality Groups

- Access and Disabilities Working Group
- Alliance for Cohesion & Racial Equality
- Older People's Working Group

Special Interest Groups

- Arts and Heritage Forum
- Cycle Forum
- Olympic Legacy Forum
- Town Twinning Group

L. Member:Officer Working Parties

2.12 That for the Municipal Year 2015/16 the following advisory Member:Officer consultative Working Parties be established, to report to the bodies set out below:

COUNCIL

- Civic Board

PERSONNEL COMMITTEE

- Local Joint Forum

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PLANNING APPLICATIONS COMMITTEE

- Planning Management Panel

2.13 That the powers and duties of the above bodies listed in H-L above for the Municipal Year 2015/16 be as set out in Appendix C to this report.

M. Neighbourhood Action Groups

2.14 That the Council continue to participate in 13 Neighbourhood Action Groups and a Town Centre group, as previously agreed by Cabinet at its meeting on 12 April 2010.

N. The Council's Constitution

2.15 That the following amendments be made to the Council's Constitution for 2015/16:

a) Financial Regulations (see Appendix D)

That the updated Financial Procedure Rules (Financial Regulations), be approved, as attached to the report at Appendix D, and Part 4 of the Council's Constitution be updated accordingly.

b) Council Procedure Rule 8 - Petitions

That Council Procedure Rule 8 be amended as set out below:

"8. Petitions

(1) A member of the public may present a petition to Council or a Committee provided the petition has not been previously considered by a committee, sub-committee or other body established by the Council.

(2) Petitions presented must be received by the Head of Legal and Democratic Services by not later than 6.00 pm four clear working days before the day of the meeting.

(For example, this means that if a Council meeting is on a Tuesday, the petition must be received in writing by 6.00 pm on the Tuesday before).

(3) Petitions must be presented in the order in which they have been received.

(4) A petitioner may only submit one petition to any Council or Committee meeting. The petitioner may present the petition to the Council or Committee but may not speak for longer than three minutes in total, and the Mayor or Chair shall be able to set a shorter time limit if the number of petitions being presented to the Council or Committee meeting in question warrants this.

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- (5) The same petition may only be presented once, and may not be submitted to a subsequent meeting of another meeting.
- (6) Where petitions are submitted to the Council or Committee:
 - (a) The Leader or Lead Councillor or Chair responsible will reply to the petition, and, if appropriate, may indicate the body of the authority to which the petition will be referred.
 - (b) There will be no right of reply by the petitioner, and no debate.
 - (c) The time limit for the consideration of petitions is ten minutes.
 - (d) If petitions are not presented or heard within the time limit they will be referred to the relevant Committee, Sub-Committee or other Council body.
 - (e) Where a petition is submitted to the Council signed by 1,500 or more people who live, work or study in the local authority's area, the Head of Legal and Democratic Services, at the request of the Lead Petitioner, will include the topic of the petition on the next available agenda to allow a full Council debate on the matter.
 - (f) That, in relation to Council Procedure Rule 8(5)(e) above, the petition organiser will be entitled to address the Council or Committee on the topic of the petition but may not speak for longer than three minutes in total without special dispensation from the Mayor.
 - (g) If the petition is about a planning application or a licensing application or a matter before the Standards Committee refer to Council Procedure Rule 36(4).
- (c) **Officer Employment Procedure Rules**
 - (i) That the Officer Employment Procedure Rules, be amended to include the statutory requirement as described in the Local Authorities (Standing Orders) (England) (Amendment) Regulations 2015 as follows:

"4. (2) Where a committee, sub-committee or officer is discharging, on behalf of the authority, the function of the dismissal of an officer designated as the head of the authority's paid service, as the authority's chief finance officer, or as the authority's monitoring officer, the authority must approve that dismissal before notice of dismissal is given to that person."
 - (ii) That associated changes to Part 2: Article 4 (The Full Council); Article 8 (Regulatory Committees - "5. Personnel Committee") and Article 12 (Officers) to ensure compliance with the new Local Authorities

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(Standing Orders) (England) (Amendment) Regulations 2015 be approved.

- (iii) That the Head of Legal & Democratic Services be authorised to make any technical changes to Articles and Parts of the Constitution to ensure compliance with the Local Authorities (Standing Orders) (England) (Amendment) Regulations 2015 and undertake the appointment process to seek at least two independent persons to serve on a Panel established by the local authority under section 102(4) of the Local Government Act 1972 to consider the dismissal of the Head of Paid Service, the Chief Finance Officer or the Monitoring Officer.

(d) **Budget and Policy Framework Procedure Rules (Policy Framework)**

That a new paragraph be inserted into the Budget and Policy Framework Procedure Rules at 2.2.2, and the remaining paragraphs in the section be renumbered accordingly, in the following terms: 'In order to respond to the challenges facing local authorities, the Council now adopts a three-year Corporate Plan in February each year, which puts the Council's service delivery into context and explains what will be measured to show the difference the Council has made. The focus of the Corporate Plan is to outline the Administration's vision and ambition and establish the priorities for the Council's service delivery.'

O. **Scheme of Members' Allowances for the Financial Year 2015/16**

- 2.16 That, further to Minute 57 of the meeting of Council on 24 March 2015, the following persons shall be regarded as, or equivalent to, "other Councillors carrying out other activities in relation to the discharge of the authority's functions as require the commitment of equivalent time and effort as for other categories of activity which would qualify for Special Responsibility Allowance" at Tier 3 for the remainder of the financial year 2015/16 (and subject to no Councillor receiving more than one Special Responsibility Allowance):

- Vice-Chairs of Committees
- Independent Person appointed in accordance with Section 28 of the Localism Act 2011

- 2.17 That the Remuneration Panel be re-established for 2015/16 with the same terms of reference as agreed at Minute 51 of the Council meeting on 13 November 2001; that its membership be Francis Connolly, Annette Hendry and Brian Revell.

P. **DELEGATIONS**

- 2.18 That the general dispensation, granted to all Members of the authority at the Annual Council Meeting on 11 June 2014, to take part and vote on decisions related to the functions of the authority in respect of:

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- “(i) housing, where you are a tenant of your authority provided that those functions do not relate particularly to your tenancy or lease;
- (ii) school meals or school transport and travelling expenses, where you are a parent or guardian of a child in full time education, or are a parent governor of a school, unless it relates particularly to the school which the child attends;
- (iii) statutory sick pay under Part XI of the Social Security Contributions and Benefits Act 1992, where you are in receipt of, or are entitled to the receipt of, such pay;
- (iv) an allowance, payment or indemnity given to members;
- (v) any ceremonial honour given to members; and
- (vi) setting Council Tax or a precept under the Local Government Finance Act 1992;
- (vii) any other business which might reasonably be regarded as affecting the financial position of the Member and/or his/her spouse or partner to a greater extent than the majority of other Council Tax payers, ratepayers or inhabitants of the electoral division or ward, as the case may be, affected by the decision”;

be renewed for the Municipal Year 2015/16.

- 2.19 That the following delegations, previously made by Committees, be added to the Council’s Delegations Register; and the Monitoring Officer be authorised to update the register to reflect accurately all delegations taken by Committees, and to re-publish the Register on the Council’s website:

Delegation to the Director of Environment & Neighbourhood Services (exercised by the Chief Valuer)

POLICY COMMITTEE

(23A) Local Authority New-build Housing
(Policy Committee, 22 September 2014, Minute 35)

Delegation to the Head of Housing & Neighbourhood Services

POLICY COMMITTEE

(35A) Local Authority New-build Housing
(Policy Committee, 22 September 2014, Minute 35)

Delegations to Head of Planning, Development and Regulatory Services

POLICY COMMITTEE

- (6) Reading Act 2013 - Designation of areas and places in the Borough in which peddling is restricted and touting prohibited

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(Policy Committee, 10 June 2013, Minute 11(5))

LICENSING APPLICATIONS COMMITTEE

(8A) Mobile Homes and Caravan Sites
(Licensing Applications Sub-Committee 3, 16 April 2014, Minute 36)

(14E) Revocation of Vehicle Licences

In (2), inclusion of power to suspend - in consultation with the Chair or Vice-Chair when in the Head of service's opinion it is necessary to do so
(Licensing Applications Committee, 30 May 2001, Minute 132)

(14H) Hackney Carriage or Private Hire Vehicle Drivers' Licence

In (1), inclusion of power to suspend - in consultation with the Chair or Vice-Chair when in the Head of service's opinion it is necessary to do so
(Licensing Applications Committee, 30 May 2001, Minute 132)

(31F) Street Trading Consents - Changes to Conditions

(Licensing Applications Sub-Committee, 22 November 2011, Minute 43)"

It was moved by Councillor Lovelock and seconded by Councillor Page and CARRIED:

Resolved -

That recommendations 2.1 to 2.19 in the report by the Monitoring Officer be approved.

11. APPOINTMENT OF DEPUTY LEADER AND LEAD COUNCILLORS AND ALLOCATION OF PORTFOLIOS

It was moved by Councillor Lovelock and seconded by Councillor Page and CARRIED:

Resolved -

- (1) That Councillor Page be appointed the Deputy Leader of the Council for the Municipal Year 2015-16;
- (2) That for the Municipal Year 2015-16, the following Councillors be appointed as Lead Councillors for the services listed below:

Adult Social Care	Councillor Eden
Children's Services & Families	Councillor Gavin
Culture, Sport & Consumer Services	Councillor Gittings
Education	Councillor Jones
Health	Councillor Hoskin

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Housing	Councillor Davies
Neighbourhoods	Councillor Terry
Strategic Environment, Planning & Transport	Councillor Page

12. APPOINTMENT OF COUNCIL COMMITTEES AND OTHER BODIES

It was moved by Councillor Lovelock and seconded by Councillor Page and CARRIED:

Resolved -

- (1) That, subject to the provisions of the Local Government and Housing Act, 1989, and Regulations made thereunder, the following Councillors be appointed to serve on Committees in the Municipal Year 2015/16:

Adult Social Care, Children's Services & Education Committee (10:3:1:1)

<u>Labour</u> <u>Councillors</u>	<u>Conservative</u> <u>Councillors</u>	<u>Liberal Democrat</u> <u>Councillor</u>	<u>Green</u> <u>Councillor</u>
Eden D Edwards Ennis Gavin Hoskin Jones McElligott Orton Pearce R Williams	Ballsdon Stanford-Beale Vickers	O'Connell	White

Audit & Governance Committee (5:2)

<u>Labour Councillors</u>	<u>Conservative</u> <u>Councillors</u>
Debs Absolom Lovelock McElligott Page Terry	Steele Stevens

Health & Wellbeing Board

Leader of the Council
Lead Councillor for Health
Lead Councillor for Adult Social Care
Lead Councillor for Children's Services & Families

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Named Substitutes: Councillors D Edwards, McElligott, Tickner and R Williams

Observers: Conservative and Liberal Democrat Group Spokespersons

Housing, Neighbourhoods & Leisure Committee (10:3:1:1)

<u>Labour</u> <u>Councillors</u>	<u>Conservative</u> <u>Councillors</u>	<u>Liberal Democrat</u> <u>Councillor</u>	<u>Green</u> <u>Councillor</u>
Debs Absolom Davies Dennis K Edwards Gittings James Lawrence Livingston Terry Tickner	Grashoff Robinson Steele	O'Connell	J Williams

Licensing Applications Committee (7:3)

<u>Labour Councillors</u>	<u>Conservative</u> <u>Councillors</u>
Chrisp Dennis D Edwards Livingston Page Singh Woodward	Grashoff Skeats Vickers

Personnel Committee (4:1)

<u>Labour</u> <u>Councillors</u>	<u>Conservative</u> <u>Councillor</u>
Gavin Lovelock Page Terry (or nominees)	Skeats

Planning Applications Committee (8:3:1)

<u>Labour</u> <u>Councillors</u>	<u>Conservative</u> <u>Councillors</u>	<u>Liberal Democrat</u> <u>Councillor</u>
Davies Gavin	Ballsdon Hopper	Duveen

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Lawrence
Livingston
Maskell
Page
Pearce
Singh

Policy Committee (9:3:1:1)

<u>Labour Councillors</u>	<u>Conservative Councillors</u>	<u>Liberal Democrat Councillor</u>	<u>Green Councillor</u>
Davies Eden Gavin Gittings Hoskin Jones Lovelock Page Terry	Hopper Skeats Stanford-Beale	Duveen	White

Standards Committee (5:2)

<u>Labour Councillors</u>	<u>Conservative Councillors</u>
Ayub Chrisp D Edwards Livingston Orton	McDonald Steele

(Together with the following independent member: Mrs T Barnes)

Named Substitutes (1:1)

<u>Labour Councillor</u>	<u>Conservative Councillor</u>
Eden	Skeats

Strategic Environment, Planning & Transport Committee (9:3:1:1)

<u>Labour Councillors</u>	<u>Conservative Councillors</u>	<u>Liberal Democrat Councillor</u>	<u>Green Councillor</u>
David Absolom Ayub Chrisp Dennis Lawrence	Hopper McDonald Stevens	Duveen	Whitham

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Maskell
Page
Rodda
R Williams

- (2) That the following Councillors be appointed to serve on other bodies in the Municipal Year 2015-16:

Access and Disabilities Working Group (4:1)

<u>Labour</u> <u>Councillors</u>	<u>Conservative</u> <u>Councillor</u>
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Eden Hoskin Khan R Williams	Grashoff
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Adult Safeguarding Panel (3:1:1)

<u>Labour</u> <u>Councillors</u>	<u>Conservative</u> <u>Councillor</u>	<u>Liberal Democrat</u> <u>Councillor</u>
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Eden Orton R Williams	Vickers	O'Connell
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Alliance for Cohesion and Racial Equality (1:1:1:1)

<u>Labour</u> <u>Councillor</u>	<u>Conservative</u> <u>Councillor</u>	<u>Liberal Democrat</u> <u>Councillor</u>	<u>Green</u> <u>Councillor</u>
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Lovelock	Robinson	O'Connell	J Williams
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Appeals Pool from which Members will be drawn to serve on the Curriculum Complaints Panel or the Removal of Early Years Providers Appeals Panel, as required by regulation.

<u>Labour Councillors</u>	<u>Conservative</u> <u>Councillor</u>	<u>Liberal Democrat</u> <u>Councillor</u>
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D Edwards Gittings Livingston Lovelock	Vickers	O'Connell
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Arts & Heritage Forum (5:2)

<u>Labour Councillors</u>	<u>Conservative</u> <u>Councillor</u>
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Gittings
Hacker
James
Livingston
R Williams

Grashoff
Steele

Children's Centres Strategic Advisory Board

Lead Councillor for Children's Services & Families

Children's Safeguarding Panel (3:1:1)

<u>Labour</u> <u>Councillors</u>	<u>Conservative</u> <u>Councillor</u>	<u>Liberal Democrat</u> <u>Councillor</u>
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D Edwards Gavin Jones	Stanford-Beale	O'Connell
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Children's Trust Board

Lead Councillors for Children's Services & Families and Education

Observers: Conservative and Liberal Democrat Group Spokespersons

Civic Board (6:3:1)

<u>Labour</u> <u>Councillors</u>	<u>Conservative</u> <u>Councillors</u>	<u>Liberal Democrat</u> <u>Councillor</u>
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Gavin Gittings Lawrence Livingston Lovelock Page	Skeats Stanford-Beale Stevens	Duveen
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Community Safety Partnership

Councillors Gavin, Page and Terry

Observer: Conservative Group Spokesperson

Cultural Partnership Board

Lead Councillor for Culture, Sport & Consumer Services and other Group Spokespersons.

Cycle Forum (3:1:1:1)

<u>Labour</u>	<u>Conservative</u>	<u>Liberal Democrat</u>	<u>Green</u>
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<u>Councillors</u>	<u>Councillor</u>	<u>Councillor</u>	<u>Councillor</u>
Dennis Gittings Page	Hopper	O'Connell	Whitham

Lifelong Learning Board

Lead Councillors for Education and Children's Services & Families

Local Joint Forum (3:1)

<u>Labour Councillors</u>	<u>Conservative Councillor</u>
Gavin Lovelock Page (or nominees)	Steele

Local Sustainable Transport Fund Cross-Boundary Councillor Steering Group

Group Leaders, Lead Councillor for Strategic Environment, Planning & Transport, and other Group Transport spokespersons.

Older People's Working Group (4:1)

<u>Labour Councillors</u>	<u>Conservative Councillor</u>
Eden Hoskin Khan R Williams	Vickers

Olympic Legacy Forum (2:1)

<u>Labour Councillors</u>	<u>Conservative Councillor</u>
Gittings Livingston	Steele

Parenting Panel (3:1:1)

<u>Labour Councillors</u>	<u>Conservative Councillor</u>	<u>Liberal Democrat Councillor</u>
D Edwards Gavin Jones	Stanford-Beale	O'Connell

COUNCIL MEETING MINUTES - 27 MAY 2015

Planning Management Panel (3:1:1)

<u>Labour Councillors</u>	<u>Conservative Councillor</u>	<u>Liberal Democrat Councillor</u>
Livingston Maskell Page (or nominees)	Ballsdon	Duveen

SACRE (3:1:1)

<u>Labour Councillors</u>	<u>Conservative Councillor</u>	<u>Liberal Democrat Councillor</u>
Ennis Jones Khan	Ballsdon	O'Connell

Safer Reading Neighbourhood Action Group Forum (3:1)

<u>Labour Councillors</u>	<u>Conservative Councillor</u>
Ayub Khan Terry	Robinson

School Admission Forum

Councillors D Edwards and Jones

Observers - Councillors Ballsdon, O'Connell

School Improvement Panel (5:1:1)

<u>Labour Councillors</u>	<u>Conservative Councillors</u>	<u>Liberal Democrat Councillor</u>
Gavin Jones Livingston Maskell McElligott	Ballsdon	O'Connell

School Transport Appeals Panel (5:2:1)

<u>Labour Councillors</u>	<u>Conservative Councillors</u>	<u>Liberal Democrat Councillor</u>
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Chrisp
D Edwards
Gittings
Jones
Livingston

Grashoff
Vickers

O'Connell

(or nominees)

Secure Accommodation Panel

Councillor D Edwards
Standing Deputy: Councillor Gavin

Town Twinning Group (2:1)

Labour Councillors

Conservative Councillor

Ayub
Livingston
(Mayor - ex-officio)

Grashoff

- (3) That the terms of reference of the above bodies be as set out in Appendices A, B and C to the Monitoring Officer's report on the Constitution, Powers and Duties of the Council and Committees etc;
- (4) That the following Councillors be appointed/nominated as appropriate as Chairs/Vice-Chairs of the bodies listed at (2) above:

Working Party etc

Chair

Access & Disabilities Working Group

Councillor R Williams (Chair)
Councillor Eden (Vice-Chair)

Adult Safeguarding Panel

Councillor Eden

Arts & Heritage Forum

Councillor Hacker (Chair)
Councillor R Williams (Vice-Chair)

Children's Safeguarding Panel

Councillor Gavin

Children's Trust Board

Councillor Gavin

Civic Board

Councillor Page

Community Safety Partnership

Councillor Terry (nomination)

Cultural Partnership Board

Councillor Gittings

Cycle Forum

Councillor Page

Lifelong Learning Board

Councillor Jones

COUNCIL MEETING MINUTES - 27 MAY 2015

Local Joint Forum	Councillor Lovelock (Vice-Chair)
Local Sustainable Transport Fund Cross-Boundary Councillor Steering Group	Councillor Page
Older People's Working Group	Councillor Khan (Chair) Councillor Eden (Vice-Chair)
Olympic Legacy Forum	Councillor Gittings
Parenting Panel	Councillor D Edwards Councillor Gavin (Vice-Chair)
Planning Management Panel	Councillor Maskell
SACRE	Non-Councillor
Safer Reading Neighbourhood Action Group Forum	Councillor Terry Councillor Ayub (Vice-Chair)
School Admission Forum	Councillor Jones
School Improvement Panel	Councillor Jones
School Transport Appeals Panel	Councillor D Edwards (Chair) Councillor Gittings (Vice-Chair)
Town Twinning Group	The Mayor

13. APPOINTMENT OF CHAIRS/VICE CHAIRS OF COMMITTEES

It was moved by Councillor Lovelock and seconded by Councillor Page and CARRIED:

Resolved -

That the following be appointed Chairs and Vice-Chairs of the following Committees for the Municipal Year 2015/16:

Committee	Chair	Vice-Chair
Adult Social Care, Children's Services & Education	Councillor McElligott	Councillor Pearce
Audit & Governance	Councillor Stevens	Councillor Lovelock
Health & Wellbeing Board	Councillor Hoskin	Councillor Lovelock
Housing, Neighbourhoods & Leisure	Councillor K Edwards	Councillor James
Licensing Applications	Councillor Woodward	Councillor Livingston

COUNCIL MEETING MINUTES - 27 MAY 2015

Planning Applications	Councillor Maskell	Councillor Livingston
Personnel	Councillor Lovelock	Councillor Page
Policy	Councillor Lovelock	Councillor Page
Standards	Mrs T Barnes	Councillor D Edwards
Strategic Environment, Planning & Transport	Councillor David Absolom	Councillor Lawrence

14. DATES OF COUNCIL MEETINGS FOR 2015/16

It was moved by the Mayor and seconded by the Deputy Mayor and CARRIED:

Resolved -

That, before the day of the Annual Meeting in 2016, meetings of the Council be held at half-past six o'clock in the afternoon on 7 July and 20 October 2015, and 26 January, 23 February and 22 March 2016, unless the Mayor shall specify some other date and time.

(The meeting closed at 7.20pm).