

## STREET PAVEMENT CAFE (S.115 Highways Act 1980)

DO NOT COMPLETE THIS FORM BEFORE CONTACTING THE HIGHWAYS TEAM FOR AN OPINION AS TO THE LIKELIHOOD OF A PERMISSION BEING GRANTED

1. Address and type of premises .....  
.....  
Telephone .....
2. Name and address of applicant .....
3. Number of tables and chairs applied for .....
4. Available width of footway .....
5. Class of planning permission applicable to premises .....
6. Number of staff available to supervise pavement area .....
7. The Notice must be displayed for a minimum of 28 days [give dates] .....
8. Please indicate the required days and hours of expected use .....

### Supporting documents required

- Copy of the Public Liability Insurance in the sum of £5 million
- Sketch plan of site (required with every application)

## Declaration

8. I/we agree to conform to the conditions applicable to the grant of a Street Pavement Café permission.

I/we understand that breach of or non-compliance with these conditions may lead to revocation of this permission.

I/we undertake to pay the fee required as a condition of the grant of permission

I/we undertake to comply with any conditions imposed by the Council on any permission granted on this application.

I/we enclose the fee. Total sum = £268.00 plus £77.00 per table

I enclose a copy of the Public Liability Insurance in the sum of £5 million.

Signed: ..... Date: .....

Please note:

Tacit authorisation under the Provision of Services Regulations 2009 does not apply to applications under Section 115E of the Highways Act 1980. Timescales for dealing with applications are detailed on page 9 of the Guidelines, found on our website:  
<http://www.reading.gov.uk/streetcafe>

Applications which do not meet the Policy criteria are likely to be refused unless the applicant can clearly demonstrate that there are particular circumstances which might support an exception being made.

This information is required to enable us to provide you with one or more of the Council's services. Information may be used for other purposes and may be given to other organisations - this will only be done in accordance with the provisions of the Data Protection Act 1998