

READING BOROUGH COUNCIL

REPORT BY DIRECTOR OF ENVIRONMENT AND NEIGHBOURHOOD SERVICES

TO:	STRATEGIC ENVIRONMENT PLANNING AND TRANSPORT COMMITTEE		
DATE:	23 NOVEMBER 2016	AGENDA ITEM:	13
TITLE:	ROAD MARKING TERM CONTRACT 2017-2022 - DELEGATED AUTHORITY FOR CONTRACT AWARD		
LEAD COUNCILLOR:	TONY PAGE	PORTFOLIO:	STRATEGIC ENVIRONMENT, PLANNING & TRANSPORT
SERVICE:	TRANSPORTATION AND STREETCARE	WARDS:	BOROUGHWIDE
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**1. PURPOSE OF THE REPORT AND EXECUTIVE SUMMARY**

- 1.1 The purpose of the report is to inform Councillors of the ongoing procurement process for the Road Marking Term Contract 2017-2022 and to seek delegated authority to enter into a contract with the successful tenderer after the tendering process in accordance with the Public Contracts Regulations 2015.

**2. RECOMMENDED ACTION**

- 2.1 That delegated authority is given to the Head of Transportation & Streetcare in consultation with the Lead Councillor for Strategic Environment, Planning and Transport, the Head of Legal & Democratic Services and the Head of Finance to enter into a contract with successful tenderer for the Road Marking Term Contract 2017-2022.

**3. POLICY CONTEXT**

- 3.1 To secure the most effective use of resources in the delivery of high quality, best value public service.
- 3.2 To maintain all existing road markings and to lay new road markings to make travel more secure, safe and comfortable for all users of the public highway.

#### **4. THE PROPOSAL**

- 4.1 The Council needs to maintain road markings to ensure that traffic regulations can be enforced, to indicate areas of parking and to assist in the safe movement of vehicles around the road network.
- 4.2 This service is provided by a single contractor and has been run under a term contract that was tendered for in 1999. This Contract now requires re-tendering.
- 4.4 The proposal is to tender for a new term contract running from 2017 for an initial term of 60 months with the option to extend for a further 36 months subject to performance.

##### Procurement

- 4.5 Corporately the Council spends up to approximately £200k per annum (p/a) on road marking services. The total estimated value of this contract is up to £1m over the first 60 months and potentially up to £1.6m should the contract be extended.
- 4.6 In accordance with the Council's Contract Procedure Rules and the principles of the Open Process as defined by the Public Contract Regulations 2015 ("the Regulations") It is proposed that a single stage open procurement process is undertaken to appoint a contractor to deliver the Road Marking Term Service Contract 2017-2022.
- 4.7 In accordance with the Council Contract Procedure Rules, the opportunity will be advertised on the Councils electronic tendering portal as well as via 'Contracts Finder'.
- 4.8 It is intended to enter into a contract based upon the most economically advantageous tender in accordance with the criteria stated within the specification.

#### **5. CONTRIBUTION TO STRATEGIC AIMS**

- 5.1 The Road Marking Term Contract will contribute to the Council's Corporate Plan 2015 - 2018 objectives of 'Providing infrastructure to support the economy' and 'Keeping the town, clean, safe, green and active'.

#### **6. COMMUNITY ENGAGEMENT AND INFORMATION**

- 6.1 The approved Road Marking Term Contract 2017 - 2022 Committee report was released into the public domain in the lead up to the meeting.

## **7. EQUALITY IMPACT ASSESSMENT**

7.1 Under the Equality Act 2010, Section 149, the Council must, in the exercise of its functions, have due regard to the need to:

- Eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under this Act.
- Advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it.
- Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

7.2 The Council has reviewed the scope of the service as outlined within this report and considers that the proposals have an equal impact on all members of the general public.

7.3 There is no overall change to service delivery at this time. Should any future updates/amendments be required, which result in service delivery changes, an equality impact assessment will be carried out.

## **8. LEGAL IMPLICATIONS**

8.1 It will be necessary to enter into a contract with the successful tenderer.

8.2 The tender process is being undertaken in accordance with the Council's Contract Procedure Rules and the principles of the Open Process as defined by the Public Contract Regulations 2015 ("the Regulations"). It is intended to enter into a contract based upon the most economically advantageous tender.

8.3 Reading Borough Council, as Highway Authority, has a duty under the Highways Act 1980 to maintain the public highway.

## **9. FINANCIAL IMPLICATIONS**

9.1 The costs associated with this Road Marking Term Contract 2017 - 2022 will be met from various budgets corporately, although the majority of the expenditure will be managed by within Transport and Streetcare

9.2 The annual Highway Maintenance spend for road marking for 2016/17 financial year is approximately £46,800 and the proposed 5 year contract assumes a similar budget will be agreed for 2017/18 to 2021/22 .

9.3 Additional expenditure associated with this Contract may include road marking on un-adopted highway, such as new roads and junctions, or non-highways land such as parking facilities. This may also include line marking in schools. All expenditure associated with this Contract will predominately be met by existing Transportation & Streetcare Revenue Budgets or within Capital schemes where appropriate. Some other Council Services teams may use the contract facility and fund those works from alternate budgets.

10. BACKGROUND PAPERS

10.1 None