

**Grade D fire alarm systems**  
**Fire alarm testing and maintenance**  
**Self-declaration**



**Property address:** .....

I declare that I have tested and maintained the fire alarm system at the above property in accordance with BS5839: Part 6.

I understand that by signing this declaration I confirm that I have maintained all detectors in accordance with the manufacturer's instructions and have regularly tested the alarms over the last twelve (12) months.

**Name: (print)** .....

**Signed:** .....

**Date:** .....

**Important Notes**

1. This form is only for use with a Grade D fire alarm system (typically a system of mains powered, interlinked detectors with battery back-up, located in escape routes and risk rooms only, with no fire alarm control panel).
2. You may submit an annual BS5839 test certificate issued by a competent person as an alternative to this declaration.
3. You must regularly test your alarms and should keep a written record these tests, using the system log book; or on record sheets such as the "Fire Alarm System Maintenance and Service Log sheet" provided in Reading Borough Council's HMO Management Pack appendices, available at [www.reading.gov.uk/hmo](http://www.reading.gov.uk/hmo). These can be in an electronic format but must be made available to the Council on request. Reputable manufacturers and fire authorities recommend that smoke, heat and carbon monoxide alarms are tested weekly.
4. This form cannot be used for a Grade A fire alarm system (typically systems incorporating detectors in all rooms, with call points and a fire alarm control panel). These must be maintained in accordance with BS5839 Part 1 and must be inspected annually by a suitably competent professional and an inspection certificate submitted to the Council on request.
5. Please note that making a false declaration can result in formal enforcement action being taken against you.